



OFFICE OF THE
PRESIDENT

UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES

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BETHESDA, MARYLAND 20814-4799



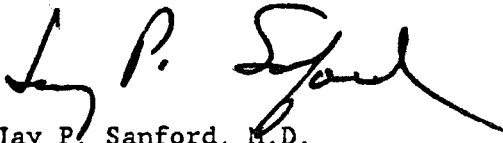
OFFICE OF THE PRESIDENT
UNIV-PPM-001-90
DATE: 5/2/90

SUBJECT: Catered Functions at the University

Reference: (a) USUHS Instruction 4104, "Scheduled Use of Board of Regents' Room and USUHS Dining Facilities," 23 June 1989

Policy: Space within the University is to be used primarily to support the activities of the University with a special emphasis on students, staff, and faculty. As an accommodation to the USUHS community, the University has contracted for food services. University-sanctioned events requiring food service of any kind will not be approved unless clearance, using USUHS Form 1338 (Rev 4/90), has been obtained. Approval of an outside commercial caterer will only be granted if it is determined by the President, USUHS, to be in the best interest of the University. Absent specific approval for outside catering, all University-sanctioned events held on campus will be catered by the University food service vendor.

Effective Date: This PPM is effective immediately.


Jay P. Sanford, M.D.
President

